



JOB DESCRIPTION



Job Title: 3 hours Saturday Soft Play Café Worker
(and extra hours on other days when needed including parties)

Location: Plymouth Methodist Central Hall, Eastlake Street, Plymouth

Responsible to: The Soft Play Café Manager, management team and ultimately to the Superintendent Minister

Purpose and Objectives:

To serve customers with food and drink, taking entrance fees and following the written before and end of day routines.

Main Responsibilities as part of a team:

1. Help prepare the café for opening each day, packing away and closing up at the end of the day.
2. Take entry payments using a card reader and till (training given)
3. Serving food and drinks to customers using barista coffee machine (training will be given)
4. Setting up and putting away tables, chairs and toys as required
5. Daily inspection and cleaning of soft play
6. Ensure that the soft play café is a friendly environment for families.

PMCH COMMITMENT and PROVISION

- Provision of all required training for core aspects of the role
- A supportive environment in which to work.
- Regular meetings with the cafe manager
- Space for appropriate professional development

Terms of appointment:	Temporary fixed term
Remuneration:	The salary will be real living wage
Hours of work	3 hours per week on Saturday afternoons, with potential for regular overtime throughout the week.
Holiday entitlement	6 Saturdays per annum (extra pro rata)

Criminal record clearance	Appointment will be subject to a satisfactory enhanced criminal record clearance.
Legal Requirements	Satisfactory confirmation of your authorisation to work in the UK as required by the Immigration Asylum and Nationality Act 2006
Age	Must be aged 18+ This is a genuine occupational requirement.
References	Appointment will be subject to satisfactory references
Probationary period	Appointment will be subject to the satisfactory completion of a six-month probationary period.

PERSON SPECIFICATION PRO FORMA

Attributes	Essential	Desirable
Education & Training	Literate and numerate Good spoken communication	First Aid certificate and/or food hygiene certificate
Proven Ability	Able to form good relationships quickly, particularly with children and their parents/carers	
	Able to work well in a team, as well as using own initiative	
	Willing to learn new skills and be developed	
	Ability to maintain confidentiality appropriately and know when information MUST be shared	DBS
	Physically fit and able to access and clean the soft play area and move furniture	
Special Knowledge & Skills	Good time management skills	
	Satisfactory Enhanced disclosure from the Disclosure and Barring Service	
	Willing to be a positive advocate for the vision and values of PMCH	

